



JOHNSON SPACE CENTER
SMALL BUSINESS COUNCIL

Small Business Council (SBC) Executive Leadership Team (ELT)

Monthly Meeting Minutes

Date: Thursday, January 25, 2018

Location: Gilruth Center, Mars Room

Attendees

Aexa Aerospace LLC – Fernando De La Pena

Arrow Science & Technology – Jim Baker

CYFOR Technologies – Sergio Muniz

GeoControl Systems – Michael Zarcaro

Joy of Consulting – Joy Lacy

Logical Innovations – Denise Navarro

MORI Associates – Chris Stergiou

NASA/BA – Ric Slater

Rohman Services, Inc. (RSI) – Brent Watling

Meeting Called to Order at 9:05 am by Denise Navarro

Approval of the Minutes

- December 2017 minutes were approved with deletion of the statement that we will not have a January meeting

Committee Reports

Communications Committee (Chris Stergio):

- Website is up to date with all available information including:
 - SBC ELT News through Sept 2017 (ELT meeting highlights)
 - Procurement Calendar is available through February 2018. This is a 3-month calendar. Request for updates are sent to Krystal Priester (KRBwyle).
 - 2/1 Social Mixer announcement sent out to the distribution and on the website
 - JSC SBC by the Numbers presentation was added
- Contact List Maintenance - Deleted undeliverable addresses in JSC SBC gmail – 291 current total in contacts list

Social Committee (Al Turner and Joy Lacy):

- Event confirmed for February 1st, 5-8pm, at Studio 80
- “Save the Date” posted on our website
- Email sent out to names in SBC database of contacts

Valerie’s Corner (SBA)

- Valerie Coleman was not present. Her replacement will begin in March and will attend the ELT meetings.





Ric's Clean Slate (NASA JSC)

- Provided recap of points discussed during the December meeting for those who were not present (SB initiatives, micro purchases, credit card purchases, and next target for industry day)
- SBO reaching into directorates/orgs, find out what they want, and work with purchasing to make it easier to buy; also come up with conferences to address the needs (like the manufacturing conference)
- Micro purchase, currently \$3,500 for a credit card; increase to \$10,000 is in work (NSCC is pushing it for purchasing efficiency)
- Possibility that OSBP is not going to have HUB Zone, woman-owned, etc meetings anymore; Glen Delgado told SBO that instead of socioeconomic-focused meetings, may trend towards conferences that focus on a particular industry/discipline to promote greater interest from the Centers; looking to have more regional events

New Business

- Feedback on discussion with Debra Johnson and Delene Sedillo:
 - SAFE initiative:
 - The Agency Portfolio Acquisition Team (APAT) is looking across agencies for common regionalization and technical capabilities; ELT working with Delene to give a presentation to the entire SBC community on APAT (target late February/early March)
 - SAFE philosophy will be agency-wide; JSC is at the forefront, but other centers are moving in this direction
 - SB goals are at the front of this effort; SB focus is on teaming arrangements, rather than several small contracts
 - SAFE will give SB's a chance to expand the type of work performed within contracts
 - Debra suggested they provide information on "mini topics" each month to distribute to the SBC
 - Purchase Cards for Procurements < \$20K:
 - Debra suggested a CO come talk to us about the credit card purchase program
 - Requested ELT send a message to the SB community to self-certify and to register in the NASA Vendor Database (NVDB)
 - Requested suggestions on what the next industry day should be
- Government Shutdown Lessons Learned: Debra Johnson requested inputs/recommendations from ELT on how the shutdown was handled

Adjournment

Adjourned at 10:15 am.

